
Rous County Council

Audit, Risk and Improvement Committee Minutes

Monday, 18 October 2021

The Chair opened the meeting at 10.00am

In attendance:

Voting Committee:

- Brian Wilkinson (Independent member / Chair) - via 'Teams' link
- Andrew MacLeod (Independent member) - via 'Teams' link
- Cr Darlene Cook (Council member) - present at Council offices

Rous County Council:

- Phil Rudd (General Manager) - present at Council offices
- Helen McNeil (Group Manager People & Performance) - via 'Teams' link
- Guy Bezrouchko (Group Manager Corporate & Commercial) - present at Council offices
- Natalie Woodhead-Tiernan (Finance Manager) - present at Council offices
- Lauren Edwards (Governance Advisor) - present at Council offices
- Jonathan Patino (Finance Business Partner) - present at Council offices

Other attendees:

- Geoff Dwyer and (Thomas Noble & Russell) - via 'Teams' link
- Chair welcomed Richard Watkinson (new TNR partner) - via 'Teams' link

1. APOLOGIES

Nil.

2. ACKNOWLEDGEMENT OF COUNTRY

Council showed its respect and acknowledged the Traditional Custodians of the Land, of all Elders, on which this meeting took place.

3. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held 26 July 2021 were noted as presented.

4. DISCLOSURE OF INTEREST

Nil.

5. GROUP MANAGER CORPORATE AND COMMERCIAL REPORT

Geoff Dwyer, Thomas Noble and Russell (on behalf of Audit Office of NSW via video link) presented the Annual Financial Reports and Audit Report for year ending 30 June 2021.

i). Annual Financial Report and Auditor Report for year ending 30 June 2021

RECOMMENDATION [28/21] (MacLeod/Cook) that the Committee:

1. Receive and endorse the attached draft 'Annual Financial Statements for the year ended 30 June 2021' and the NSW Audit Office draft 'Report on the Conduct of the Audit for the year ended 30 June 2021' to Rous County Council for adoption.
2. Receive and note the NSW Audit Office 'Engagement Closing Report for the year ended 30 June 2021'.

The Chair thanked Geoff Dwyer for his presentation and attendance and for his assistance over the years and wished him all the best for the future. Thank you and welcome to Richard Watkinson.

6. OTHER MATTERS

i). Update on the Office of Local Government's 'A new risk management and internal audit framework for local councils in NSW'

RECOMMENDATION [29/21] (Wilkinson/MacLeod) that the Committee:

1. Receive and note the report; and
2. Provide Council staff with any feedback for inclusion in Council's submission, by 5 November 2021.

ii). Meeting schedule 2022

RECOMMENDATION [30/21] (Cook/MacLeod) that the Committee confirm meeting dates for 2022 as: 28 March; 23 May; 25 July; 17 October (financial statements) and 28 November commencing 10.00am.

7. CONFIRMATION OF MINTUES

i). Audit, Risk and Improvement Committee meeting minutes 18 October 2021

RECOMMENDATION [31/21] (Wilkinson/MacLeod) that the minutes of the Audit, Risk and Improvement Committee of 18 October 2021 be accepted as presented.

8. NEXT MEETING

Monday, 22 November 2021

9. CLOSE OF BUSINESS

There being no further business the meeting closed at 11.09am